

Desert Star Academy

Meeting Agenda

January 17, 2024

5:30 pm

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notice is hereby given to the members of the Desert Star Academy and to the general public that the Board will hold a meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time. One or more members of the Board may participate in the meeting by telephonic or digital communications.

Pursuant to A.R.S. 38-431.03 (H) the Board may discuss and take action concerning any matter listed on the agenda.

Pursuant to A.R.S. 38-431.03(A)(3) the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda.

Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Margie Montgomery at (928)300-3207. Requests should be made as early as possible to allow time to arrange the accommodation.

DATED AND POSTED this 15<sup>th</sup> day of January 2024

TIME OF DAY: 11 am

By

Margie Montgomery

Meeting location:

1530 Pinion St.

Fort Mohave, AZ. 86426

5:30 pm

Minutes

- I. Call to Order Meeting was called to order at 5:34 by Margie Montgomery
- II. Roll Call Members present: Kylee, Margie, David via phone. Absent Julia, Shelby
- III. Call to Public. No Call to the public
- IV. Financial report

Margie asked handed each member the financial report to review. She asked if there were any questions. There were not. Margie directed the members to review it further and let her know if there were any questions.

Margie moved to adjust the agenda have move into executive session

- V. Executive Session

Kylee 2<sup>nd</sup>

Vote Margie y, Kylee y, David y, Absent Julia, Shelby

## Executive Session

Board Returns from Executive session.

### VI Adopt policy changes to handbook

Each member has a list of new policies that need to be voted on to keep in compliance with new state policies just voted on. Margie asked if there were any questions. There was not. Margie asked for a vote.

Kylee moved to adopt the policies

David 2<sup>nd</sup>

Vote: Kylee y, David y, Margie y Absent Shelby, Julia

Motion passed

### VII. Remove existing board member / add new member

Margie requested to remove Shelby and Julia for nonattendance and to vote for Laree Jones to be added as a voting member. Laree meets all of the qualifications including her fingerprint clearance card.

Kylee moved to remove Shelby and Julia and add Laree to the DSA Governing Board.

David 2<sup>nd</sup>

Vote: Kylee y, David y, Margie y, Absent Shelby and Julia

### VIII. Update on high school application.

The application has passed the two rounds of review and is now forwarded to the Arizona State Board for Charter Schools. The board meeting will be held February 12, 2024 at the office in Phoenix. 9 am. Mrs. Montgomery will attend virtually and Mr and Mrs. Osuna will be in person. All persons are invited to attend and speak during the call to the public.

### IX. Update on new multipurpose building

a. Both buildings are moving along. The gym is at a faster pace. Still waiting for approval from ADOT. Eliminated Bleachers, RO system, Walking path on roof, Snack bar and kitchen equipment from the plans that caused an overage. Still remains a \$230,000.00 overage however, there is contingency funds added in that will cover this amount at this time.

b. Footings and pad are scheduled to be poured next week. Weekly update calls are in effect with builder, Scott Seabury, Margie, and Dillan

### X. Approval to purchase 10 acre feet of water for field.

a. Margie advised the board that the water district meeting is coming up on Feb 6. The board had previously approved purchasing 10 acre feet of water to supply the field. Plans to borrow the money from Dan Esse has not yet materialized. Margie will attend the meeting and plan to purchase the water from Perry Muscelli at \$8,000.00 per acre foot.

### XI Executive session moved to beginning of the agenda item V

### XII. Adjourn

Kylee moved to adjourn the meeting

David 2<sup>nd</sup>.

Meeting adjourned.

# Desert Star Academy

## Statement of Activity

July - November, 2023

	TOTAL
Revenue	19,500.00
1000 Revenue from local sources	6.78
1510 Interest	254.50
1620 Athletics Revenue	100.00
1760 Scholar Travel Revenue	764.89
1920 Tax Credit Donations	91,756.28
1925 Preschool	4,219.50
1944 Fundraising	145,728.72
1990 Miscellaneous Revenue	262,330.67
<b>Total 1000 Revenue from local sources</b>	
3000 Revenue from State Sources	1,855,917.75
3110 State Equalization	17,350.10
3115 Prop 123	117,909.71
3210 Prop 301	1,991,177.56
<b>Total 3000 Revenue from State Sources</b>	
4000 Rev from Federal Sources	58,000.00
4110 Title I	6,000.00
4143 Title II	3,200.00
4195 Title IV	33,021.00
4196 Title VI RLSP	10,000.00
4220 IDEA Basic	120.00
4221 IDEA Preschool	13,841.64
4226 21st Century Grant	
4326 ESSER Grants	155,351.46
4326.3 ESSER III Grant	155,351.46
<b>Total 4326 ESSER Grants</b>	279,534.10
<b>Total 4000 Rev from Federal Sources</b>	\$2,533,042.33
<b>Total Revenue</b>	\$2,533,042.33
GROSS PROFIT	
Expenditures	
6100 Personal Services	1,018,697.57
6110 Instruction	31,522.68
6111 Student Support	59,919.81
6113 District Administration	249,106.53
6114 Site Administration	36,342.90
6143 Facilities Support	1,395,589.49
<b>Total 6100 Personal Services</b>	

# Desert Star Academy

## Statement of Activity

July - November, 2023

	TOTAL
6200 Benefits	105,913.44
6220 Payroll Taxes	83,187.44
6230 Retirement	16,141.00
6260 Worker's Compensation	2,653.04
6290 Misc. Employee Benefits	207,894.92
<b>Total 6200 Benefits</b>	
6300 Purchased Professional Services	11,395.00
6325 SPED Services	44,468.19
6330 Professional Development	84.98
6333 Legal Services	811.01
6337 Curriculum Development	11,375.00
6342 Financial Consulting	17,700.00
6350 Audit Services	3,255.00
6360 IT Services	810.00
6390 Misc Purchased Prof Services	89,899.18
<b>Total 6300 Purchased Professional Services</b>	
6400 Purchased Property Services	11,304.80
6411 Water	6,684.08
6412 Disposal Services	22,611.07
6415 Security Services	23,771.00
6420 Cleaning Services	27,380.00
6424 Grounds Services	2,254.00
6439 Rents - Facilities (Misc.)	310,801.25
6440 Rents - Facilities (Capital Lease)	90,791.00
6441 Rents - Facilities (Non-Capital Lease)	8,933.66
6442 Rental - Equipment	15,561.81
6445 Repair & Maint - Facilities	23,198.44
6446 Repair & Maint - Equipment	1,231.92
6490 Misc Purchased Property Services	544,523.03
<b>Total 6400 Purchased Property Services</b>	
6500 Other Purchased Services	4,261.42
6515 Payroll Services	39,475.65
6520 Prop/Liability Insurance	23,354.52
6530 Communications	11,632.40
6540 Advertising	242.45
6545 Printing & Binding	8,700.72
6550 Software Services	12,791.98
6580 Travel	8,303.00
6585 Field Trips	108,762.14
<b>Total 6500 Other Purchased Services</b>	



# Desert Star Academy

## Statement of Activity

July - November, 2023

	TOTAL
	129.11
6600 Supplies	44,067.31
6610 General Supplies	58,197.63
6611 Classroom Supplies	205.02
6612 Medical Supplies	16,952.84
6615 Facilities Supplies	47,757.20
6616 Janitorial Supplies	8,443.05
6619 Uniform Supplies	25,491.25
6622 Electricity	5,757.00
6628 Fundraising Supplies	3,245.23
6630 Food	4,328.94
6631 Other Food	23,542.41
6632 Tech Related Supplies	4,090.34
6633 Fuel	65,156.13
6642 Textbooks	3,389.54
6643 Instructional Aids	994.35
6690 Misc Supplies	311,747.35
<b>Total 6600 Supplies</b>	
6800 Other Expenses	24,954.41
6810 Dues & Fees	134.00
6815 Bank Fees	63.02
6830 Postage/Shipping	6,716.42
6850 Athletics	7,630.40
6864 Property Taxes	153,294.04
6889 Suspense	150.00
6890 Misc Other Expenses	192,942.29
<b>Total 6800 Other Expenses</b>	22,500.00
8000 Ask My Accountant	\$2,873,858.40
<b>Total Expenditures</b>	\$ -340,816.07
<b>NET OPERATING REVENUE</b>	
Other Expenditures	40,875.00
Depreciation Expense	\$40,875.00
<b>Total Other Expenditures</b>	\$ -40,875.00
<b>NET OTHER REVENUE</b>	\$ -381,691.07
<b>NET REVENUE</b>	

Desert Star Academy  
Statement of Financial Position  
As of November 30, 2023

	TOTAL
Other Assets	0.00
Deposits on Retainer	0.00
Prepaid Construction	0.00
Prepaid expenses	\$0.00
<b>Total Other Assets</b>	<b>\$1,445,593.33</b>
<b>TOTAL ASSETS</b>	
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	107,164.44
0201 Accounts Payable	\$107,164.44
<b>Total Accounts Payable</b>	
Other Current Liabilities	2,097.95
0240 Payroll Liabilities	0.00
0226 Unemployment Insurance	0.00
0230 Federal Unemployment	0.00
0231 SS Company	0.00
0232 SS Employee	0.00
0233 Medicare Company	0.00
0234 Medicare Employee	0.00
0241 Federal Withholding	0.00
0242 State Income Tax	0.00
0243 Job Training Tax	-181,808.66
0247 Health Insurance	36,646.55
0248 Retirement Company	0.00
0252 Alfac Post Tax	0.00
0254 Employee Advance Repayment	0.00
0255 Employee Withholdings - Tuition	0.00
0256 Garnishments	0.00
0290 Direct Deposit Liabilities	221,800.65
0295 Accrued Payroll & Benefits	0.00
Payroll Liabilities	78,644.22
<b>Total 0240 Payroll Liabilities</b>	0.00
Accrued Interest Payable to SBA	
Short Term Notes Payable	0.00
Sale of Receivable	0.00
<b>Total Short Term Notes Payable</b>	<b>\$78,644.22</b>
<b>Total Other Current Liabilities</b>	<b>\$185,808.66</b>
<b>Total Current Liabilities</b>	

Desert Star Academy  
Statement of Financial Position  
As of November 30, 2023

	TOTAL
Long-Term Liabilities	
Capital Lease - Facilities	670,474.72
Rent Reserve Fund	<b>670,474.72</b>
<b>Total Capital Lease - Facilities</b>	0.00
Notes Payable - Horizon Community Bank	0.00
SBA Paycheck Protection Program Loan	<b>\$670,474.72</b>
<b>Total Long-Term Liabilities</b>	<b>\$856,283.38</b>
<b>Total Liabilities</b>	
Equity	971,001.02
Unrestricted Net Assets	-381,691.07
Net Revenue	<b>\$589,309.95</b>
<b>Total Equity</b>	<b>\$1,445,593.33</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	

**Desert Star Academy**  
**Statement of Financial Position**  
As of November 30, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	0.00
0100 Unrestricted Cash	77,894.16
0101 Chase Ops Acc 2277	392,851.92
0102 Chase Payroll Acc 2285	9,442.86
0103 Chase Savings Acc 9873	0.00
0104 HCB Payroll Acc 0772	747.59
0105 HCB Ops Acc 8239	0.00
0106 HCB Savings Acc 1560	0.00
0107 Foothills Bank 0036	0.00
0201 PNC Ops Acc 7201	6,452.23
0202 PNC Payroll Acc 5603	487,388.76
<b>Total 0100 Unrestricted Cash</b>	0.00
0120 Restricted Cash	0.00
Funds on Deposit - Loan Security	0.00
<b>Total 0120 Restricted Cash</b>	487,388.76
<b>Total Bank Accounts</b>	
Accounts Receivable	56,902.94
0132 Account Receivable	56,902.94
<b>Total Accounts Receivable</b>	
Other Current Assets	0.00
12000 Undeposited Funds	0.00
Prepaid Rents	0.00
<b>Total Other Current Assets</b>	544,291.70
<b>Total Current Assets</b>	
Fixed Assets	2,795.88
0180 Fixed Assets	416,415.87
0181 Land and Improvements	214,331.86
0182 Building and Improvements	86,773.74
0183 Furniture and Fixture	324,319.86
0184 Equipment	293,905.29
0185 Construction in Progress	-437,240.87
0186 Accumulated Depreciation	901,301.63
<b>Total 0180 Fixed Assets</b>	901,301.63
<b>Total Fixed Assets</b>	



#### Universal Screening Tool-

i-Ready/Curriculum Associates will be Desert Star Academy's provider for universal screening of scholars in our kindergarten programs and grades one through three. i-Ready is designed to identify scholars who have reading deficiencies pursuant to section 15-704. i-Ready/curriculum associates will be administered within forty-five calendar days after the beginning of each school year or within forty-five calendar days after a scholar enrolls.

#### Kindergarten Entry Assessment-

i-Ready/Curriculum associates will be required to administer the kindergarten. I-Ready will be used as a Kindergarten Entry Assessment. It will be administered within forty-five calendar days after the beginning of each school year or within forty-five calendar days after a scholar enrolls.

#### Parental classrooms visits, tours, and observations-

Parents/guardians must get approval from the Administration and all the classroom teachers that will be observed when they would like to observe the campus for the day. Parents must complete and have approved the School Day Visitor Form at least twenty-four (24) hours before the visit. Guests are bound by the same rules as other scholars and will be expected to comply or leave the premises.

#### Bullying policy-

needs to add that parents will be notified by administration if they're scholar has been harassed, threatened or intimidating conduct against their scholar has been confirmed. A Harassment Report will be filled out by administration.

#### Crime Reporting-

Desert Star personnel will report any suspected crime against a person or property that is a serious offense, that involves a deadly weapon, a dangerous instrument, a serious physical injury, and any conduct that poses a threat of death or serious physical injury to an employee, scholar, or other person on the school property. A Crime Reporting form will be filled out by administration.

#### Religious Beliefs-

Desert Star Academy will permit a scholar to be excused from school attendance for religious purposes, including participation in religious exercises or religious instruction. A vacation form will need to be preapproved. It will be available through the secretary and given to the administration for approval.

#### Suspension and Expulsion

Desert Star may suspend or expel a scholar who is enrolled in a kindergarten program, first grade, second grade, third grade or fourth grade only if all of the following apply:

1. The scholar is seven years of age or older.
2. The scholar engaged in conduct on school grounds that meets one of the following criteria:
  - (a) Involves the possession of a dangerous weapon without authorization from the school.
  - (b) Involves the possession, use or sale of a dangerous drug or a narcotic drug.
  - (c) Immediately endangers the health or safety of others.
  - (d) The scholar's behavior is determined by the school district governing board or charter school governing body to qualify as aggravating circumstances and that all the following apply:
    - (e) The scholar is engaged in persistent behavior that has been documented by the school and that prevents other scholars from learning or prevents the teacher from maintaining control of the classroom environment.
    - (f) The scholar's ongoing behavior is unresponsive to targeted interventions as documented through an established intervention process that includes consultation with a school counselor, school psychologist or other mental health professional or social worker if available within the school district or charter school or through a state-sponsored program.
    - (g) The scholar's parent or guardian was notified and consulted about the ongoing behavior.
    - (h) Before a long-term suspension or expulsion, the school must provide the scholar with a disability screening and the screening finds that the behavioral issues were not the result of a disability.
3. Failing to remove the pupil from the school building would create a safety threat that cannot otherwise reasonably be addressed or qualifies as aggravating circumstances.
4. Before suspending or expelling the scholar, the charter considers and, if feasible while maintaining the health and safety of others, in consultation with the scholar's parent or guardian to the extent possible, employs alternative behavioral and disciplinary interventions that are available to the school, that are appropriate to the circumstances and that are considerate of health and safety. The charter school shall document the alternative behavioral and disciplinary interventions it considers and employs.

Firearms for grades Kindergarten through 4<sup>th</sup> grade

Scholars in grades Kindergarten through 4<sup>th</sup> grade will be given a suspension of no more than 2 days and doesn't exceed the scholars 10-day aggregate suspension for the year.